

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 20

August 16, 2005

**SUBJECT: DOCUMENTING ADMONITION OF RIGHTS AND RESPONSES IN
ARREST REPORTS - REVISED**

PURPOSE: This Order delineates the revised procedures for documenting the Admonition of Rights (commonly referred to as "Miranda Rights") and responses in arrest reports, and supercedes Operations Notice No. 1, 2004, *Documenting Admonition of Miranda Rights and Responses in Arrest Reports*.

PROCEDURE: When applicable, officers shall read an arrestee the Admonition of Rights, verbatim, per the Officer's Notebook, Form 15.03. After reading the Admonition of Rights, officers shall print their name and serial number in the Admonition of Rights box on the Arrest Report face sheet. Officers shall also indicate the page number of the report that contains the arrestee's response to the Admonition.

The following is an example of how to properly document the Admonition of Rights:

ADMONITION OF RIGHTS (WHEN APPLICABLE) THE ADMONITION OF RIGHTS WAS READ VERBATIM PER FORM 15.03 BY:	
SEE PAGE NO. 5 OF REPORT	
<u>G.M. HEALY</u>	<u>12345</u>
NAME	SERIAL NO.

If no Admonition is given, officers shall write "Not Admonished" in the box.

Officers shall use one of the following procedures to document an arrestee's response to the Admonition of Rights:

- * Complete a Statement Form, Form 3.11.20, and include it as a page of the Arrest Report; or,
- * Use the narrative section of the Arrest Report. When the narrative is used to document an arrestee's response, it is not necessary to re-write that the Admonition of Rights was read verbatim per Form 15.03.

AMENDMENTS: This Order amends Section 5/5.2.0 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Detective Bureau, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

WILLIAM J. BRATTON
Chief of Police

DISTRIBUTION "A"